



This application only applies to students in grades KG-8th Grade

2016-2017 FINANCIAL HARDSHIP APPLICATION

Please read the entire application carefully, and provide all required documentation, attach it to the application and return to the business office.

Personal Information:

Name of Father: _____ Occupation: _____

Name of Mother: _____ Occupation: _____

Address: _____

Phone: Home () _____ Work: () _____ Cell: () _____

Student(s) Information:

Names of students (applying for financial aid):

1. _____	2. _____
Name Grade # of years at CVA	Name Grade # of years at CVA

3. _____	4. _____
Name Grade # of years at CVA	Name Grade # of years at CVA

Please provide all the information requested below:

Required Documents: 2015 Federal Tax Return, 2 months of Pay Stubs, 2015 W-2, Rental Agreement or Mortgage Statement.

1. Total family income for the last year? _____ (2015)
(Please attach last year's W-2 and filed tax returns, and 2 recent paystubs or two months business income)

2. Cash Income last year: \$ _____ Source of Income: _____

3. Number of dependents (from the filed tax forms) _____ (2015)

4. Amount of Monthly(Please check one of the following:

() Rent \$ _____ (Rental Agreement Required)

() Mortgage \$ _____ (Statement Required)

5. Do you receive any kind of public aid? () Food stamps () Medicaid () Welfare

6. Are you eligible to receive Zakat? (Please see the eligible categories on page 2) () Yes () No

Giving Something Back:

All families receiving financial aid are required **to volunteer an extra 10 hours per academic school year.** This is in addition to the regular volunteer program established by CVA in the School for work assigned by the Principal. What volunteer work can you do for the school (check all appropriate boxes)?

- Lunch/ Salat Monitor Teacher support Hot lunch helper
- Tutoring Maintenance Cleaning & general help
- Fundraising Typing (office help) Traffic monitoring

Volunteer Activities Performed: (For Office Use Only)

Aug.	Sep.	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May

Parents' Agreement and Signatures:

I hereby swear by Allah and declare that all the information provided is true and I consent and authorize CVA or its representative to examine and verify all information provided in this application including earnings of any kind. I also understand that if needed, I may be called for a personal interview. This verification will be used only for the purpose of evaluating this application. I further understand that the amount of financial aid being granted is either in the form of Zakat or Sadaqa, as determined by the CVA Financial Hardship Committee.

Date: _____ **Parent(s) Name (s):** _____ **Signature(s):** _____

For Administrative Use Only

CVA Financial Hardship Committee's Decision:

Rejected Approved : 10% 15 % 20 % 25% 30% 35 % 40 % 45% 50%

Zakat Grant under the Category: \$ _____

Fuqara (the poor who have almost no income *Masakeen* (whose income is less than Federal Poverty Line)

Aamileen (people who are assigned to collect and disburse Zakat)

Muallafat-ul-Qulub (to attract and/or win the hearts of those who are inclining towards Islam or who have converted)

Gharimeen (Those in debt but only because of job loss, home foreclosure, bankruptcy, etc.)

Riqab (to free slaves; does not apply anymore)

Ibn-us-Sabil (Travelers who lose their belongings or are stranded somewhere)

Fi-Sabililah (examples include to pay for Islamic schools' student tuition)

Sadaqa Grant: \$ _____

Financial Hardship Committee Signatures: 1. _____ 2. _____

3. _____ 4. _____

Date: _____ Comments: _____

Net Tuition Calculation(s) for the Applicant Students: (For Office Use Only)

Applicant Children's Grades: _____

Gross Tuition Amounts: \$ _____ \$ _____ \$ _____ \$ _____

Total Fees (Registration): \$ _____

Total Tuition for the family (before Financial Aid): \$ _____

Zakat Grant: \$ (_____)

Sadaqa Grant: \$ (_____)

Rules for Financial Aid from Zakat and Sadaqa Funds:

1. Deadline for financial aid is June 30th 2014, as decisions are made before the academic year starts.
2. Only written approval by the CVA Financial Hardship Committee constitutes a commitment on the part of the school.
3. Financial aid is granted for one academic year only.
4. The parent(s) may be asked to come in for an in-person interview with the Finance Team.
5. Please attach your child's academic and (any) discipline records for evaluation by the School. A student receiving any financial aid must have a GPA of at least 3.5 and in good behavior standing.
6. Any incomplete application will not be considered.
7. Failure by the student and/or family to adhere to these conditions may result in aid termination.
8. A tuition discount is given to the parents from Zakat funds who are eligible to receive zakat and whose income is below Federal Poverty Guidelines (FPG) of the Dept. of Health and Human Services.